



**EDUCATING.
GUIDING.
ADVISING.
FACILITATING.
COACHING.**



PART-TIME · ON CAMPUS STUDENT EMPLOYMENT

SALES & MARKETING ASSISTANT

UNI Center for Business Growth & Innovation

THIS IS A UNIQUE & EXCITING OPPORTUNITY!

Learn and earn while gaining professional experience!

WHAT WE DO!

We provide targeted solutions, guiding small and mid-size enterprises as they thrive, grow and succeed. ADVANCE IOWA assists in overcoming obstacles and identifying new opportunities. Our TEAM leads businesses successfully through transitions, shifting mindsets towards GROWTH & INNOVATION!

WHO YOU ARE

We are seeking a student assistant to support the sales and marketing work, as part of our team. We are looking for a strong communicator with excellent writing and research skills, attention to detail, social media savvy, and the ability to take initiative.

This position coordinates the development and execution of communications, and assists to create and design digital and print materials and content. These include publications, electronic communications, and social media marketing; coordinates content for press releases, manages the print process (proofing) generates and maintains mailing lists, and manages and coordinates promotional items for event needs.

REQUIRED DOCUMENTS: Cover letter and Resume

Optional: Design portfolio and/or writing sample



Wage: \$12.50 Per hour

Application deadline: September 7, 2022, 12:00 AM

Scan QR-Code
& APPLY NOW!





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LOOKING TO GET REAL LIFE APPLICATION OF YOUR CLASSROOM LEARNING?



WE HAVE AN EXCELLENT EMPLOYMENT OPPORTUNITY!

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RESEARCH ASSISTANT

ADVANCE **IOWA** is looking to add a motivated and dependable student research assistant to the team! Within this role, you will be conducting market and company research alongside our program managers to share with our business clients.

You will also be completing business assessments and working with elements of business innovation and intellectual property. This includes researching new markets, products, services, and business case modeling.

Wages are fifteen dollars per hour and working hours range from 12 to 20 hours per week.



**SCAN THE QR-CODE
& APPLY TODAY!**

